



ILLINOIS CHILDREN'S HEALTHCARE FOUNDATION

ORAL HEALTH INITIATIVE



Funding Opportunity Guidelines

**2022 FEDERALLY QUALIFIED HEALTH CENTER ORAL HEALTH CAPACITY BUILDING EXPANSION
INITIATIVE
REQUEST FOR PROPOSALS**

Release Date: March 7, 2022

Proposals Due: April 21, 2022



**ILLINOIS CHILDREN’S HEALTHCARE FOUNDATION and Delta Dental of Illinois Foundation
ORAL HEALTH APPLICATION**

**2022 FEDERALLY QUALIFIED HEALTH CENTER ORAL HEALTH CAPACITY BUILDING EXPANSION
INITIATIVE RFP**

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ABOUT ILLINOIS CHILDREN'S HEALTHCARE FOUNDATION

The Illinois Children's Healthcare Foundation (ILCHF) is a statewide private foundation that is focused on serving all children in the State of Illinois. ILCHF concentrates its funding primarily in the areas of children's oral health and mental health. The vision of the foundation is that every child in Illinois grows up healthy.

The Foundation's History

ILCHF was created in December 2002 through an action of then Attorney General Jim Ryan and an Illinois insurance carrier. This action and a settlement of approximately \$125 million established the only private foundation focused solely on the health needs of children in Illinois.

In 2007, ILCHF announced its first grantmaking initiative to more directly target oral health improvement. Since 2004 more than \$42.1 million has been committed to efforts related to building the capacity of the safety net system, increasing the number of oral health professionals caring for underserved children, and creating a greater awareness of the role oral health plays in the overall health of a child.

In 2010, ILCHF funded the first generation of the Children's Mental Health Initiative (now known as CMHI 1.0) System of Care grants in four Illinois communities and has increased to include additional communities across the state. Since 2004 more than \$68 million has been committed to organizations to address children's mental and behavioral health needs.

From the Foundation's inception through 2021, a total of more than \$126.3 million in grants have been awarded in approximately 719 grants.

For additional information about ILCHF, please see www.ilchf.org.

FUNDING OPPORTUNITY

Illinois Children's Healthcare Foundation (ILCHF) seeks to invest available funding in grants to expand access to comprehensive oral health services for children in Illinois. Through this RFP, ILCHF will identify communities across the State that do not have access to comprehensive oral health services for underserved populations. Specifically, those communities that currently have an FQHC infrastructure but do not provide comprehensive oral health services in these respective communities. Illinois serving FQHC's would be allowed to apply for up to \$400,000 in grant funding over two years for the establishment of new oral health services at existing FQHC clinic sites. FQHC's must demonstrate need for services and the ability to add these services within their current infrastructure and site location. Grants would be paid over two years with payments based on achieving agreed upon milestones. It is anticipated that up to six grants will be made.

Funded projects will be able to demonstrate successful strategies for addressing the challenges associated with a lack of access and proximity to comprehensive oral health services for Illinois children. Preference will be given to organizations that demonstrate efficiency in delivery of services, specifically regarding addressing barriers and health disparities created by geography, special needs, and/or race or ethnicity.

Total grant funds available for the initiative is up to \$2.4 million. The maximum amount to be awarded per grantee is up to \$400,000 paid over approximately 24 months.

CRITERIA FOR SELECTION

ILCHF will use the following criteria for selecting proposals for funding:

- The project must demonstrate a specific and significant need in the community.
- The project should ideally be implemented within the context of a dental home.*
- The project must emphasize the comprehensive coordination of health care to underserved children.
- The project must demonstrate effective outreach to underserved populations of children.
- The staff must demonstrate cultural competency and have appropriate credentials/experience to provide the services.
- The cost of the project must be realistic and relate closely to the scope of the project.
- The project must demonstrate the ability to sustain programming after ILCHF funding ends.
- The project must demonstrate a commitment to data gathering and evaluation.

The timeline for funding under this opportunity is that the project must be implemented within a period of 18 months and grants funds will be paid out over two years.

PROJECT ELEMENTS FOR FUNDING

Funding may be awarded for establishing new oral health access points at existing FQHC sites not currently offering comprehensive oral health services. The maximum amount to be awarded per grantee is up to \$300,000 for capital expenditures (e.g. architect fees, legal fees, construction/renovation costs and equipment purchases) and up to \$100,000 for start-up funding (e.g. dentist recruitment, oral health professionals, and supplies) for the first 12 months of services, for a total of up to \$400,000 per grantee. The requirement for funding under this opportunity is that the construction/renovation and implementation of services must be completed within a period of eighteen months.

This opportunity does not fund:

- Intermediary funding agencies
- Grants to/for specific individuals
- Endowments
- Capital campaigns for medical facilities
- General medical research
- Attempts to influence legislation, as prohibited by section 4945 of the Internal Revenue Code for private foundations

GRANT SIZE AND FUNDING PERIOD

Total funds available for this opportunity is \$2.25 million with a maximum of \$400,000 per Federally Qualified Health Center Capacity Building award. Grants will be announced in November. The first grant payment will be distributed following the signing of the Grant Agreement.

RFP Released	March 7, 2022
Applications Due	April 21, 2022
Grant Funding Released	October 2022
Grant Period Begins	November 1, 2022
Grant Period Ends	October 31, 2024

WHO IS ELIGIBLE TO APPLY?

Federally Qualified Health Centers serving Illinois children are eligible to apply. In general, your organization is eligible for ILCHF funding if it is a 501(c)(3) organization determined to be a public charity under section 509(a)(1), (2) or (3) of the Internal Revenue Code, or a governmental entity described in Code section 170(c)(1) or 511(a)(2)(B).

CRITERIA FOR SELECTION

ILCHF will use the following criteria for selecting proposals for funding:

- The organization must be a Federally Qualified Health Center.
- The project must demonstrate a specific and significant need in the community.
- The project must provide comprehensive oral health services to children in at least one of its current sites.
- The project should ideally be implemented within the context of a dental home.*
- The project must emphasize the comprehensive coordination of health care to underserved children.
- The project must demonstrate effective outreach to underserved populations of children.
- The staff must demonstrate cultural competency and have appropriate credentials/experience to provide the services.
- The cost of the project must be realistic and relate closely to the scope of the project.
- The project must demonstrate the ability to sustain programming after ILCHF funding ends.
- The project must demonstrate a commitment to data gathering and evaluation.

Applicants will be notified in October 2022 regarding the response to their application.

*The American Academy of Pediatric Dentistry defines dental home as the ongoing relationship between the dentist and the patient, inclusive of all aspects of oral health care delivered in a comprehensive, continuously accessible, coordinated, and family-centered way. Establishment of a dental home begins no later than 12 months of age and includes referral to dental specialists when appropriate.

APPLICATION PROCESS

Stage 1: Submitting a Full Application

Proposal Submission Guidelines.

Proposals will be accepted through the ILCHF Electronic submission process only. The electronic application will be available through April 21, 2022.

*Complete responses to this Request for Proposals must be submitted **no later than Thursday, April 21, 2022.** Faxed or e-mailed submissions will not be accepted.*

A proposal will not be reviewed unless it is complete and includes the following:

- I. **Title Page.**
 - a. Project title.
 - b. The name and contact information for the lead organization and the specific person at the organization to correspond with.
 - c. A 250 (maximum) word abstract summarizing how proposed funding will address need for children's oral health program as a result of the Pandemic and how funding will be used.

- II. **Community Definition.** Please describe the geographic area and county in which children are served by its children's oral health program.

- III. **Statement of Need and Proposed Strategies and Related Activities.**
 - a. Describe the specific challenges your program faces as a result of the Pandemic and how they will be addressed with grant funding.
 - b. Describe the need in the defined geographic area for children's oral health services.
 - c. Please indicate the number of children your project served annually pre-Pandemic and how many you propose to serve annually after 12 months of grant funding.

- IV. **Budget & Narrative**

Complete the Implementation Grant Budget Template include as Attachment A and submit a budget narrative explaining use of funds.

- V. **ATTACHMENTS.**

*Only the information that is identified in each of the sections below may be provided as attachments. **None of the information required in Sections I-VIII may be included or expanded upon separately as an attachment.***

Organization Documentation. Please provide the following:

- a. Budget Template
- b. Agency Board of Directors
- c. IRS Letter of Exemption
- d. Most recent Form 990
- e. Most recent AG-IL 990
- f. Most recent audited financial statements

g. Officers Certification

**2022 Federally Qualified Health Center Capacity Building Initiative Budget Template and
Instructions**

Budget Template Instructions

- i. Do not add any new lines or columns to the Budget Template. Doing so will cause the formulas to malfunction.
- ii. The budget template has four numbered functional categories (i.e. Program Staff) If there are insufficient lines under Program Staff, use "Other Project Staff – Type 5" as a catch-all and detail its components in the Budget Narrative.

APPENDIX B – Budget Narrative Information

The purpose of the Budget Narrative section of the RFP is to help ILCHF and DDILF better understand the scope and nature of your proposed request.

- Provide an explanation of both the funding requested from ILCHF and DDILF.
- The Project Budget has four functional categories: Program Staff, Other Direct Costs, Purchased Services.

1. PROGRAM STAFF

The amount requested for staffing.

2. OTHER DIRECT COSTS

The amount requested for other direct costs. See example below. Any item which does fit within a listed category should be described in "Other Expenses".

- a. Communications/Marketing
- b. Travel Expenses
- c. Meeting Expenses
- d. Survey/Data Collection
- e. Equipment
- f. Construction/Remodeling
- g. Project Space
- h. Other Expenses

3. PURCHASED SERVICES

The amount requested for purchased services. See example below. Any item which does fit within a listed category should be described in "Other".

- a. Consultants
- b. Contracted Professionals
- c. Other

TECHNICAL ASSISTANCE/QUESTIONS

Questions should be directed to

Bob Egan, Senior Program Officer
bobegan@ilchf.org

Other staff at the Foundation who may be contacted:

Nedrae Hunt, Foundation Administrative Manager
nedraehunt@ilchf.org