

1. Grant Number:

2. Name of Organization:

3. Title of Project:

4. Budget Amount:

5. Project Details:

a) IDPH Region: (Drop Down)

- Bellwood
- West Chicago
- Champaign
- Marion
- Metro East
- Peoria
- Rockford

b) All counties served by the project \_\_\_\_\_ (Fill in short text)

Click on a region on the map for a list of local health departments.

- [All Health Regions](#)
- [All Local Health Departments](#)
- ★ IDPH Regional Office
- [Bellwood](#)
- [West Chicago](#)
- [Champaign](#)
- [Marion](#)
- [Metro East](#)
- [Peoria](#)
- [Rockford](#)
- No Local Health Department
- Local Health Department Jurisdictional Boundaries



6. Project Narrative

Rubric Summary	Maximum Points	Very Poor	Average	Excellent
<b>Project Narrative</b> Strategy/Feasibility Community Need Measures of success Impact	90 pts	<b>Strategy/Feasibility</b> Proposal has ill-defined goals and/or does not include realistic or effective strategies to achieve intended goals. The goals don't align with the FRO implementation plan.	<b>Strategy/Feasibility</b> Proposal has broad goals with potential partnerships. The proposal includes general strategies relevant to the FRO implementation plan.	<b>Strategy/Feasibility</b> Proposal has clear goals and presents a solid strategy for implementation plan. The proposal includes established partnerships and approach to purposely engage individuals with lived experience.
<b>Budget</b> The applicant demonstrates reasonable implementation costs.	10pts	The budget is missing information, or difficult to read, or does not align with permitted expenses.	A budget was submitted but did not give a clear understanding of how funds will be used to advance project goals.	The budget form was completed in its entirety. The budget is realistic considering project scope and stated goals.
<b>Total Possible Points:</b>	<b>100 pts</b>			

**7. PROJECT NARRATIVE:** Overall approach and strategy described/outlined in the proposal and documented capacity to perform the engagement within the specified timeframe.

<b>Project Narrative (Maximum 90 pts)</b>	<b>Very Poor (2)</b> Proposal has ill-defined goals and/or does not include realistic or effective strategies to achieve intended goals. The goals don't align with FRO implementation plan.	<b>Below Average (4)</b>	<b>Average (6)</b> Proposal has broad goals with potential partnerships. The proposal includes general strategies relevant to the FRO implementation plan.	<b>Above Average (8)</b>	<b>Excellent (10)</b> Proposal has clear goals and presents a solid strategy for implementation plan. The proposal includes established partnerships and approach to purposely engage individuals with lived experience.
<b>Community Description</b> i) Describe service area, and ii) demographics of community to be served					
<b>FRO Planning Team</b> Names of planning team provided and represent diverse sectors of the community					
<b>FRO Leadership Team</b> Includes individuals w/ lived experience					
<b>Evidence of prior collaborative efforts within community or members of FRO planning team</b>					
<b>Community Need</b> Process to identify FRO planning grant need					

<b>Community Need</b> Community resources or collaborations identified					
<b>Planning Approach</b> Steps/Action/Activities to create implementation plan					
<b>Planning Approach</b> Inclusive of youth/parent voice, equity and trauma-informed					
<b>Measuring Success</b> Based on application narrative					
<b>Project Narrative Total Score:</b>					

**8. BUDGET:** Effective and efficient provision of services is demonstrated in relation to the budget allocation. The allocation is reasonable and appropriate.

<b>Budget (Maximum 10pts)</b>	<b>Very Poor (2)</b> The budget is missing information, or difficult to read, or does not align with permitted expenses.	<b>Below Average (4)</b>	<b>Average (6)</b> A budget was submitted but did not give you a clear understanding of how funds will be used to advance project goals.	<b>Above Average (8)</b>	<b>Excellent (10)</b> The budget form was completed in its entirety. The budget is realistic considering stated goals.
Realistic budget with a descriptive budget narrative					
<b>Budget Total Score:</b>					

<b>Total Scores</b>	<b>Applicant Score</b>	<b>Maximum Score</b>
Project Narrative		<b>90</b>
Budget		<b>10</b>
<b>Application Total Score:</b>		

**9. Strengths:**

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**10. Weaknesses:**

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**11. Questions for Discussion:**

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**12: Recommendation for Site Visit: \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Other**