



Frequently Asked Questions (FAQs) for ILCHF's "Youth Workforce Development 2.0" RFP

Welcome to the FAQs for this request for proposals (RFP). This document represents a compilation of numerous questions we have received related to the RFP. If, after reading this, you have additional questions please contact the appropriate ILCHF team member from the contact list at the end of this document.

This initiative seeks to provide grants of up to \$20,000 each to support strategies that encourage children to potentially pursue a career path in children's oral health or mental health.

**Note: Additional FAQs received will be added periodically.*

Application Details

- **Due Date:** All applications must be submitted online by 5 pm CST on November 15, 2024.
- **Organization Eligibility:** Each Applicant must:
 - (1) be a 501(c)(3) organization that has been determined by the IRS to be (a) a public charity described in Section 509(a)(1) or 509(a)(2) of the Internal Revenue Code or (b) a governmental entity described in Section 170(c)(1) or 511(a)(2)(B) of the Internal Revenue Code, and
 - (2) be located and/or operating in ILCHF's Southwest Central or Northern funding regions (see attached map and list of counties below)
 - Southwest Central Counties:* Adams, Brown, Calhoun, Cass, Christian, Greene, Hancock, Jersey, Logan, Macoupin, Menard, Montgomery, Morgan, Pike, Sangamon, Schuyler, Scott
 - Northern Counties:* Boone, Carroll, Dekalb, Jo Daviess, Lee, Ogle, Stephenson, Whiteside, Winnebago
- **What if we do not have audited financial statements?** Please contact ILCHF Associate Program Officer, Zach Wilder (zacharywilder@ilchf.org) to discuss the submission of alternative financial documents.

General Grant Application Questions

- **Please explain the application review process:** Applications will be read and scored by ILCHF team members and Grants Committee members who will recommend applicants for funding. The Review Team will score applications using a rubric created for this initiative. Recommendations regarding funding or declining each application will be presented to the ILCHF Grants Committee. The Grant Committee will then decide which applications will be recommended to the ILCHF Board of Directors for funding. The ILCHF Board of Directors will make funding decisions at its February 2025 Board meeting.



- **How many, and when will the grants be awarded?** ILCHF will announce the awarding of up to 5 grants of up to \$20,000 each in February 2025. ILCHF plans on awarding 2 grants in the Southwest Central funding region and 3 grants in the Northern funding region.
- **Will you accept applications in Spanish?** Currently, ILCHF does not have the capacity to review an application submitted in Spanish. As a result, at this time, all applications must be submitted in English. The foundation is currently exploring the capacity and vendors to translate required grant documents into Spanish in the future.
- **Grant Timeline & Reporting Requirements:** \$20,000 of grant funds will be disbursed no later than March 1, 2025. The grant will end September 30, 2026. The only reporting associated with the grant will be a Final Report due on November 15, 2026.

Initiative Specific Questions

- **What are some examples of acceptable approaches to provide learning opportunities and guidance to youth?** No specific programmatic approach is required. Possible projects may include developing new partnerships between health training programs and schools, creating and/or expanding existing mentorship programs, and/or implementing healthcare career shadowing programs in the focus areas of children's oral and mental health. There are many ways to think about this application and we encourage creativity and innovation! For more examples of previous youth workforce development projects, click [here](#).
- **Does the organization's activities have to be conducted in-person?** It is not required that grant activities be conducted in-person. For example, a project could focus on developing educational videos that encourage children to pursue a career in children's oral or mental health.
- **Are organizations required to have a brick-and-mortar physical location?** No. You do not need an established brick and mortar site to be eligible for the planning grant.
- **Does the organization have to serve the entire ILCHF funding region?** No. The goal is to fund organizations located and/or operating in the Northern and Southwest Central funding regions. Activities may be focused on a particular geographic area or county.
- **What if my organization is not physically located in the Northern or Southwest Central funding region but will conduct activities in these areas?** Applicants must be located and/or operating in the ILCHF Northern or Southwest Central funding regions.



Questions or Technical Assistance?

- For questions related to the Youth Workforce Development 2.0 RFP please contact: Zach Wilder, Associate Program Officer, at zacharywilder@ilchf.org
- For technical assistance related to this RFP please contact: Nedrae Hunt, Senior Manager of Grants & Administration, at nedraehunt@ilchf.org